

**OFFICE OF THE CHIEF ELECTORAL OFFICER  
KERALA**

No. 3366/EL3/2020/Elec.

Thiruvananthapuram,  
Dated: 26.03.2021

From

Chief Electoral Officer

To

All District Election Officers

Sir,

Sub:- General Election to LACs, 2021 - Distribution of Voter Information Slip by Booth Level Officers (BLOs) - Duty Leave to Govt. Officers appointed as BLOs - reg.

1. The Booth Level Officers appointed by the Election Commission of India are entrusted with the responsibility of distribution of Voter Information Slip in connection with General Election/By-election. They shall visit all the households in the designated jurisdiction and distribute Voter Information Slip on proper acknowledgment. Since most of the Booth Level Officers are Government employees, duty leave has to be sanctioned to them for those days they are engaged in the distribution of Voter Information Slip. BLOs are also engaged in the field verification regarding allegations of multiple entries in the Electoral Roll of all Legislative Assembly Constituencies (LACs) in connection with the General Election to LACs/By-election to 06-Malappuram HPC, 2021.

2. In the above circumstances, in connection with the General Election to Legislative Assembly Constituencies/By-election to 06-Malappuram HPC, 2021, Government order that duty leave will be sanctioned to Booth Level Officers in the State for 4 (four) days within the period of 27.03.2021 to 31.03.2021, in which the BLOs can select any of three days to complete the distribution of Voter Information Slip to the electors of their respective polling stations. And the remaining one day can be used for filed verification. In order to accompany the Polling Team by BLO, if necessary, facilitating the Absentee electors for voting through postal ballot, such BLOs will also be eligible for duty leave. For such days as decided by the District Election Officers.

[Contd.....2]

3. All Heads of Departments shall sanction duty leave for the above purpose to those officers under their control, who are appointed as Booth Level Officers of Polling Stations in all the Legislative Assembly Constituencies of the State on production of duty certificate duly authorized by the Electoral Registration Officers (Tahsildars) concerned.

Yours faithfully,

**D. BALAMURALI**  
**Additional Chief Electoral Officer**  
**For Chief Electoral Officer**

Approved for issue



Section Officer

Copy to:-

All Additional Chief Secretaries/Principal Secretaries/  
Secretaries (All Departments).  
The Special Secretary to the Chief Secretary  
All Heads of Departments.  
All Public Sector Undertakings (Central/State).  
All Departments/Sections in the Secretariat including GAD,  
Finance, Law and Legislature.  
The Director, Information & Public Relations,  
Thiruvananthapuram (For Press Release).  
All Returning Officers  
All Electoral Registration Officers  
P.A to Chief Electoral Officer